**DMCFI LEAVE MANAGEMENT SYSTEM**

This system entitled “DMCFI Leave Management System” is prepared and created by Condy, Jhon Carlo B. in partial fulfillment of the requirements in lieu of OJT (On The Job Training) for the degree of Bachelor of Science in Information Technology.

**SYSTEM FEATURES**

**Admin**

* Add Departments
* Manage Departments(Edit/Delete)
* Add Leave Type
* Manage Leave Type (Edit/Delete)
* Add Employees
* Manage Employees (Edit/Status/Remove)
* Change Admin Password
* Leave Management
* Approve or Deny leave applications

**User/Employee**

* Change Employee Password
* Recover Account by using Employee ID and Email Address
* Apply Leaves
* Manage Applied Leaves

**USER MANUAL**

**(FOR LOCALHOST)**

1. Copy the folder named dmcfi\_lms and paste in on C:\xampp\htdocs
2. Open xampp control panel and start the MySQL and Apache
3. Click the admin of MySQL on xampp control panel or simply go to localhost/phpymyadmin
4. Create database named dmcfi\_lms
5. Click import and find the sql file that is located on SQL file folder
6. Open any browser and type localhost/dmcfi\_lms on the address bar

**(FOR WEBHOSTING)**

1. Create account on any free webhosting websites
2. Go to control panel and create database
3. Import the sql file from the sql file folder
4. List down the account credentials specially the mysql details.
5. Change the DB\_HOST,DB\_USER,DB\_PASS,DB\_NAME from the includes/config.php and use the mysql details from webhosting
6. Go to file manager of webhosting and import the system or the dmcfi\_lms folder
7. Use the URL <http://leave-management-system.rf.gd/dmcfi_lms> to access the system

**ADMIN ACCOUNT:**

Username: admin

Password: Test@12345

**USER ACCOUNTS:**

**Employe ID:** EMP-001-20

**Email ID:** jhoncarlo.condy@gmail.com

**Password:** 091997

**Employe ID:** BSCRIM-001-20

**Email ID:** jmichael@gmail.com

**Password:** 091997

**Employe ID:** IT-001-20

**Email ID:** kiezerdax.2020@gmail.com

**Password:** kiezer2020

**Employe ID:** IT-002-20

**Email ID:** janus.joshua2020@gmail.com

**Password:** janno2020